

Leyva Drywall & Insulation, LLC

Employment Application

Date Received: _____

| Personal Information | |
|---|---|
| Full Name | Today's Date |
| Street Address | City State Zip Code |
| Phone | Are you a United States Citizen or legally eligible to work in the U. S.? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(if hired, you will be required to provide documentation that you are eligible to work in the U.S.)</i> |
| Email | |
| Are you 18 or over? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Position Applying For? | Date Available to Start Work? |
| How were you referred? | Salary Desired? |
| If required, will you work Overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No Saturdays? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Do you have a valid Driver's License? State | Social Security Number |
| Do you have any relatives currently working for this company? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list names and relationship to you: | |
| Are you employed now? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, may we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Have you been convicted of any felonies other than minor traffic violations during the past seven years? (A criminal record or a conviction will not automatically bar employment, but will be considered only as it reasonably relates to your fitness to perform in the position for which you are applying.) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain: | |

| Education | | | |
|-------------------------------|-------------------|---------------------|--------------------------|
| Name and City and State | Did you graduate? | Major Area of Study | Years Attended/Graduated |
| High School | | | |
| College/Graduate Or Technical | | | |

| Qualifications | Describe your qualifications for the type of employment you are seeking: <i>(Please include skills, special training, etc</i> |
|-----------------------|---|
| | |

| References Please list names of supervisors, managers, or others who can comment directly on your abilities: | | | | |
|---|------------------|---------|-------------------------|-------------|
| Name | Address or email | Phone # | Relationship/Occupation | Years Known |
| | | | | |
| | | | | |

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Employment History Please provide the following information for your previous three employers, beginning with the most recent: (Please attach an additional page if necessary, do not use "see attached resume".)

| | | |
|---|--|------------|
| Employer: | Dates Employed From: To: | Job Title: |
| Address: | | |
| Telephone: | Job Duties: | |
| Pay Start: Finish: | | |
| Reason for Leaving: | | |

| | | |
|---|--|------------|
| Employer: | Dates Employed From: To: | Job Title: |
| Address: | | |
| Telephone: | Job Duties: | |
| Pay Start: Finish: | | |
| Reason for Leaving: | | |

| | | |
|---|--|------------|
| Employer: | Dates Employed From: To: | Job Title: |
| Address: | | |
| Telephone: | Job Duties: | |
| Pay Start: Finish: | | |
| Reason for Leaving: | | |

CERTIFICATION AND ACKNOWLEDGMENT

I certify that the information provided herein is true and correct to the best of my knowledge. I understand that, if employed, falsified statements on this Application for Employment form will be considered grounds for termination. I authorize the company to thoroughly investigate my work experience and any other matters related to my suitability for employment. I further authorize my former employers to disclose to the company any and all information they may have concerning my previous employment. In addition, I hereby release the company, my former employers, and all other persons from any and all claims, demands, or liabilities arising out of, or in any way related to, such disclosure. I acknowledge that, if employed, both the company and I have the right to terminate the employment relationship at any time, with or without cause or advance notice. This employment at will relationship will remain in effect throughout my employment with the company and may not be modified by any oral or implied agreement.

Applicant's Signature _____ Date _____

Leyva Drywall & Insulation, LLC
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